

CREECH ST MICHAEL VILLAGE HALL COMMITTEE
MINUTES OF ANNUAL GENERAL MEETING
Friday, 17th JUNE 2016

Present: Peggy Cartwright, Iris Chown, John Davenport, Liz & Mike Evans, Lynn Gates, Robert Harris, Chris Roberts, Peter Savage, Ann & Mick Thomas and Gill Underhay

Apologies: John Davenport

MINUTES OF AGM 2015 – These were distributed and were signed as a true record once the names of Liz & Mike Evans' names were inserted as attending.

MATTERS ARISING: We still were trying to sort out the Trust Deed. It would be discussed by the committee at the next meeting.

ANNUAL REPORT

Copies were distributed of the Annual Report and it was agreed to accept it and would be sent to the Charities Commission.

CHAIRMAN'S REPORT

Peter thanked all who had supported him throughout the past year, both committee members and other volunteers. We had gone from strength from strength. It was a year of stability and there were exciting times ahead with the proposed developments.

SECRETARY'S REPORT

Iris said many items had been given in the Annual Report. The hall had continued to be popular throughout the year and this would not be possible without the assistance of all involved. She thanked Peter for taking on the role of Chairman after the last AGM and felt he would become busier during the coming year. She also particularly thanked Gill for all her hard work as Booking Secretary, Caretaker and general dogsbody and also the rest of the committee and volunteers, especially John for his work as Treasurer and Robert for his gardening work. She was sorry the revised Trust Deed had not yet been sorted out but the committee were still attempting to do this.

TREASURER'S REPORT

In John's absence the report was given by Mike Evans, who had audited the accounts. Copies of the accounts were discussed. He said the use of the village hall continued to be a viable proposition. During the year it was used by a variety of local groups and initiatives. Income was down this year to £14,635 (last year £25,661). Last year we had a number of grants. Expenditure for the year was £13,679 (last year £35,864). The cash balance at the end of the year was £21,406 (last year £20,449). Income from lettings was £12,672. The Neighbours Cafe had raised £1,012, interest £81 and Energy Credit (from Solar panels) amounted to £810. There was a further fund raising income of £59. Outgoings included Booking Secretary costs £1,200, music licence £369, cleaning £3,318, insurance £1,141, repairs and maintenance £697, new door £1,085, fire protection £200 and various smaller amounts. Consultants/solicitors costs were £420.

The Statement of Assets & Liabilities at 21st March 2016. were: Cash assets: £21,406 (bank account). Investment assets £500,000 (building). There were no liabilities.

Notes to the Trustees included: 1) The accounts had been prepared on receipt and payment basis and did not include any accruals or prepayments. 2) The building valuation disclosed in the accounts was based on an insurance valuation dated 24th January 2014. 3) No declaration

had been made to HM Revenue and Customs for “fees” paid. All had been treated on an invoice type basis. As such declaration to HM Customs and Excise were left to the individual. Mick was thanked for giving the report in John's absence.

BOOKING SECRETARY'S REPORT

Gill distributed copies of her report. She stated that over the year things had remained stable with little change in the amount of bookings we received. Some additional clubs had tried to start up but due to lack of interest had to fold. She was, however, delighted that Taekwando classes had resumed after a break of 18 months. There had been several large bookings during the year with an Alfa Course for eight weeks and Barnardos had a six week's course. The new fish and chip bar, which utilised the car park on a weekly basis, was proving a success. There were only a few outstanding accounts to be settled and on the whole payments were received regularly. The Upper Committee Room still remained a 'white elephant'. Gill believed it was due to the fact that it did not have disabled access nor its own kitchen facilities. She had been assisting Iris with paperwork for Hallmarks 2 and 3, with inspections due in July. It was hoped that we would have as much success as we had previously with Hallmark 1.

CARETAKER'S REPORT

Gill had also written a Caretaker's Report. She stated that over the last 12 months the hall had seen a lot of traffic, which was good for the income of the hall but came at a cost to the wear and tear of the building and contents. She was delighted there had not been any major of vandalism this year and no major faults. Our most expensive outlay was that of replacing the fire alarm system, which had completely failed. She referred to the possibility of replacing the present mode of key collection by a code but feared it might put off regular hall users and asked for suggestions. She recorded a vote of thanks to Robert Harris for the sterling work done on the gardens surrounding the hall and especially his work in cutting back the trees at the end of the car park. A full inventory of the equipment held in the hall was currently being updated ready for the Hallmark inspection and a big clean up day planned. She complimented Judy Sweeting who had taken on the task of cleaning the hall during the week and Margaret Dodden at the weekends. Unfortunately however there were some difficulties during some weekends as Margaret needed to fit in her cleaning with another job. There had been problems with with the wall socket near the tea urn, which had now been replaced. Gill drew attention to a small hole in the stair carpet leading up to the first floor and felt we needed to keep an eye on it as it might have to be replaced at some time. Gill was thanked for her two reports.

DISBANDING OF COMMITTEE

It was stated that the committee was now disbanded and that a new committee should be formed.

NAMES OF REPRESENTATIVE MEMBERS

Political representative:	Iris Chown
Creech Sequence Dance Club:	Vacancy
Scout Group:	Vacancy
Parish Church:	Liz Evans and Robert Harris
CARDS:	Vacancy
Badminton Club:	Vacancy

NOMINATIONS FOR ELECTED MEMBERS

Lynne Gates, Chris Roberts and Peter Savage were nominated to serve on the committee. Peggy Cartwright was nominated as Bowling Club & Pop In representative. It was proposed,

seconded and agreed that the above be elected en bloc to serve on the committee. It was also agreed that Gill Underhay should continue as Booking Secretary and Caretaker and John Davenport as Treasurer.

ANY OTHER BUSINESS – It was stated that there was a hole in the car park and it was agreed that Tom Kibble should be asked to deal with it.

The meeting ended at 7.40pm.